



HILLINGDON  
LONDON



# Corporate Services and Partnerships Policy Overview Committee

**Date:** WEDNESDAY 16 JULY 2014

**Time:** 7.30 PM

**Venue:** COMMITTEE ROOM 5 -  
CIVIC CENTRE, HIGH  
STREET, UXBRIDGE UB8  
1UW

**Meeting  
Details:** Members of the Public and  
Press are welcome to attend  
this meeting

## Councillors on the Committee

Richard Lewis (Chairman)  
Richard Mills (Vice-Chairman)  
Robin Sansarpuri (Labour Lead)  
Wayne Bridges  
Tony Burles  
Nick Denys  
Narinder Garg  
Raymond Graham  
Carol Melvin

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## **About this Committee**

This Policy Overview Committee (POC) will undertake reviews in the areas covered by the Administration and Finance Directorates and can establish a working party (with another POC if desired) to undertake reviews if, for example, a topic is cross-cutting.

This Policy Overview Committee will consider and comment on budget and service plan proposals for the Administration and Finance Directorates.

The Cabinet Forward Plan is a standing item on the Committee's agenda.

The Committee will not consider call-ins of Executive decisions or investigate individual complaints about the Council's services.

To perform the policy overview role outlined above in relation to the following matters:

1. Democratic Services
2. Localism
3. Central Services, incl. Human Resources, ICT, Communications & Legal Services
4. Capital programme, property, construction & facilities management
5. Financial Planning & Financial Services
6. Enforcement and anti-fraud activities
7. Procurement
8. Performance Improvement
9. Economic development & town centres and regeneration
10. Local commerce, employment, skills and job creation
11. Local Strategic Partnership and Sustainable Community Strategy;
12. Community engagement, partnerships and the voluntary sector
13. Equalities and Community Cohesion
14. Community Safety
15. Public Safety & Civil Protection
16. Energy use and carbon reduction
17. Health & Safety
18. Any functions not included within the remit of the other Policy Overview Committees
19. Cross-cutting reviews that cover the remit of other Committees

# Agenda

- 1 Apologies
- 2 Declarations of Interest
- 3 Minutes of Meeting held on 26 June 2014 (**Pages 1-2**)
- 4 Exclusion of Press and Public  
To confirm the items of business marked Part I will be considered in public and that items marked Part II will be considered in private.
- 5 Budget Planning Report for Administration and Finance Directorates (**Pages 3-6**)
- 6 Major Review - Council's Corporate Complaints Procedure (**Pages 7-12**)
- 7 Work Programme (**Pages 13-16**)
- 8 Forward Plan (**Pages 17-22**)